



Outside Broadcast Hot Weather Policy

1. Purpose

- 1.1 This policy was written to demonstrate the strong commitment of the BBBfm 89.1 to provide a safe environment for volunteers and members assisting with Outside Broadcasts. It provides guidance and direction to ensure BBBfm 89.1 Outside Broadcast organisers know how to reduce the risks of heat illnesses.
- 1.2 BBBfm 89.1 is committed to protecting the health, safety and wellbeing of our members and volunteers, particularly during warm to very hot weather, and at times of extended periods of exceptionally high day and night time temperatures (heatwaves).
- 1.3 BBBfm 89.1 commits to acting in the best interest of its members and volunteers by implementing mitigation strategies to reduce the risk of heat related illness. The welfare of all individuals in our care will always be our first priority and BBBfm 89.1 has a zero tolerance to putting its members and volunteers at risk of any heat related illness during Outside Broadcasts

2. Scope

- 2.1 This policy applies to all BBBfm volunteers involved in BBBfm 89.1 Outside Broadcasts.

3. Activation

- 3.1 This hot weather policy must be referred to if it is determined by BBBfm 89.1 Outside Broadcast organisers that there is a risk of heat related illness during an upcoming scheduled Outside Broadcast.
- 3.2 BBBfm 89.1 Outside Broadcast organisers are required to determine heat risk level by obtaining a local weather forecast from the Bureau of Meteorology the day before a scheduled Outside Broadcast.
- 3.3 If the expected temperature at the Outside Broadcast location is 36C or above at 9am the day before the event, then the Outside Broadcast will be cancelled.

4. Communication of Outside Broadcast cancellation

- 4.1 BBBfm 89.1 organisers will communicate via text message and/or email all volunteers who indicated they were to assist with the event the Outside Broadcast has been cancelled.

Amendments to this Procedure		
Date Approved	Item Number	Details of Amendment
10 September 2025	Full Policy	Adoption of this Procedure in its entirety